

**Minutes of the meeting of**  
**Riccall Parish Council**  
**on 21<sup>ST</sup> September 2015**  
**from 7.30 p.m. at the Regen Centre**

Attending: Cllr Keen (Chairman), Cllrs Adamson, Dawson, Kilmartin,,Nuttall, Rimmer, Sharp, Somers-Joce, Whitwood and Wilkinson.

Clerk & RFO– Mrs Sandra Botham

**1 Apologies and declarations of interest**

Apologies were received and accepted for District Cllr Reynolds and Cllr Owens.

There were no declarations of interest in items on the agenda. Cllr Adamson requested that he leave the meeting at 8.30p.m.

**2 Minutes of the meeting of Riccall Parish Council held on 20<sup>th</sup> July 2015 (circulated)**

The minutes were accepted and adopted as a true record.

**3 Report on progress and updates since the last meeting**

District and County Cllrs were not present. District Cllr Reynolds had submitted a report for item 7c.

North Yorkshire Police email updates had been circulated prior to the meeting.

The Clerk gave an update on action taken and developments since the last meeting:

- A resident had reported damage to tarmac by the road sweeper and pot holes on Pinfold Close- this was reported to Mark Lumby who inspected and carried out repairs to the potholes on the site visit.
- A resident had reported that Old Selby Road had not had the grass cut at the same time as the village and had become overgrown- Tru-Green were notified and were checking this.
- Letter-headed paper and compliment slips with the new Local Council Award Scheme motif have been ordered.
- PAT testing has been completed on electrical equipment in the office.
- Responses have been sent for the Plan Selby consultation and to Selby DC regarding the development of the garages site.

- Exposed electrical wires at the archive room have been reported.
- A report was made to Selby DC on behalf of a council tenant regarding fencing issues- Andy Rouse sent out inspectors the same day.
- The Environment Agency have made the inspection chamber off Ings Lane safe by placing a steel plate over the top although it is not on their land and advised informing the farmer to fill in the 3-4' depth with stone- this information has been passed on.
- Following reports that the VAS was not working, foliage was trimmed back by Tru-Green.
- One of the Snow Patrol volunteers has advised that he will not be able to take part this year.
- A questionnaire regarding the Community Speed Watch scheme has been completed.
- Ouse and Derwent IDB Completion of Audit documents were displayed on the notice board as requested.
- Road closure for the Dickensian Fayre has been applied for.
- Details of two wagons causing damage while delivering to a building site have been reported to SDC Enforcement team and NYCC Highways.
- Cllr training records need updating- *please contact the Clerk with details.*

#### **4 Matters from Public Participation**

A resident has reported recent incidents of litter been thrown into gardens and noise from people at the York Road bus-stop on Fri and Sat nights. *This will be raised with Neighbourhood Watch and reported to the PCO.*

Residents have reported continuing parking on pavements. *The Clerk will look into notices to place on vehicles causing problems.*

Leaflets for the Riccall Round Walks have run out. *Cllr Sharp will work with the Clerk to amend the leaflets before re-ordering.*

#### **5 Correspondence**

##### **5a) General correspondence - requiring decisions:**

A resident requested further information in respect of the council's decision with regard to the ownership of the Station Rise green-space. Cllrs discussed all the issues again and noted that, at the Public Meeting held with the developers when the question of a green space was originally raised, the Parish Council took the view that the development should not have such a space and felt that any recreational funding from housing developments should be used to enhance existing village facilities, which would benefit all villagers.

Selby District Council did not support this view, and insisted that a green space should be part of the planning permission for Station Rise, although they were not prepared to take ownership of the space or maintain it. It was also noted by councillors that the issue of a green space, and its ownership and maintenance costs, should have been made clear to residents when they purchased their properties. If not, they would need to take the matter up with their solicitors. Any further concerns should be raised with Selby DC, as the responsible planning authority. *The Clerk will respond.*

Further information from residents regarding A19 noise issues was considered. *The Clerk will respond.*

An email from a resident regarding concerns about on -road parking in various village locations was discussed. *The Clerk will respond.*

Rural Action Yorkshire promoting setting up a Good Neighbours Scheme. *This will be forwarded to Neighbourhood Watch.*

YLCA notification of Public Contracts Regulations 2015. *This will be taken to the Admin and Finance Committee meeting.*

Yorkshire Bank is to increase charges for the Safe Custody Service. *The Clerk will follow this up.*

The Local Council Award Scheme Foundation Level runs out Jan 2016. *The Clerk will submit application forms- registration is £50.*

Cllrs considered a request for a donation to Selby & District Dial. A decision was made that no funds are available at this time.

Emma Whittles would like to attend October meeting to give a short results presentation of the Housing Needs Survey. *This will be an agenda item for October.*

#### **5b) General correspondence - for information:**

NALC have notified us that the Section 137 Expenditure Limit has been set for 2015/2016 at £7.36.

NYCC have notified us that the payment for Urban Highway grass cutting for 2015/16 is £312.87.

Yorkshire Bank notified us that the Financial Service Compensation Scheme deposit protection limit is changing, from £85,000 to £75,000 from 1 Jan 2016.

The nomination has been made for the Community Library for the NYCC Community Awards.

A resident had emailed regarding inconsiderate parking on Church Street. Details have been forwarded to Harrogate traffic team and the PCO.

Details of St Mary's Church events. Cllr Whitwood offered to read a lesson at the service on Sunday- *the Clerk will contact Mr Loftus.*

YLCA offer a 'New Councillor' training event Sat 28<sup>th</sup> Nov. Cllr Whitwood would like to attend- *the Clerk will complete the application.*

An invitation to Environment Agency Open Day about Incident Response at Riccall Depot. Cllrs require further information- *the Clerk will follow this up.*

### **5c) Late correspondence – to note only.**

A resident from York Road reported that they are yet to receive response from Selby DC regarding planning issues.

## **6 Accounts for August and September 2015**

*August -total expenditure of £6551.20*

*September -total expenditure of £3612.59*

Payments for August and September 2015 were approved.

The Clerk gave an update on the budget position and bank reconciliation and this was noted by members.

The external audit has been returned with 'no comments' - which is a good result.

*A short break was taken at 8.20 for signing the cheques. Cllr Adamson left the meeting at 8.25p.m.*

## **7 Planning**

### **7a) Selby DC has granted planning permission for the following applications:**

2015/0406/FUL – Section 73 Application for variation of condition 16 (drawings) of approval 2014/0623/FUL for the proposed erection of 3 no. New Dwellings and barn Conversion at York End, 15 York Road, Riccall.

2015/0417/HPA- Proposed single storey extension to rear and side elevation at 10a Manor Garth, Riccall.

2015/0732/HPA - Erection of a two storey extension to the rear of Crumbly cottage, 47 Main Street, Riccall.

2015/0764/HPA – Retrospective application for the erection of a summer house at 25 Hall Farm Close.

**7b) The following planning applications were considered using delegated authority**

2015/0732/HPA – Erection of a two storey side extension to the rear of Crumbly Cottage, 47 Main Street, Riccall. –Lead Councillor – Cllrs Dawson

A comment of ‘*No objection*’ was sent to Selby DC.

2015/0764/HPA – Retrospective application for the erection of a summer house at 25 Hall Farm Close, Riccall. – Lead Councillor- Cllr Nuttall

A comment of ‘*No objection*’ was sent to Selby DC.

**The following planning application will be considered:**

2015/0687/OUT – Outline application with all matters reserved for the erection of a dwelling at Jackadory, 37 York Road, Riccall.( Cllrs Somers-Joce & Keen)

*No objections* but note that Riccall Lands Charities be contacted regarding ownership of the access lane and to consider a noise reduction scheme due to the proximity of the A19.

Late application 2015/0911/TPO Proposed felling of 1 No Sycamore tree covered by TPO 5/1980 at the Old Maple Lodge, Garden house, Manor Garth, Riccall.(Cllr Dawson)

*No Objections.*

**7c) Other planning matters**

The Clerk gave an update from the Enforcement Officer regarding parking issues at 2 York Road noting a report from District Cllr Reynolds. An update was also given regarding continuing traffic problems caused by workmen and deliveries to the development site at 15 York Road. The Enforcement Officer has also reported back for a development on Holmes Drive.

A response from Selby DC regarding the Riccall garages site had been circulated. *A further letter will be sent to SDC highlighting parking issues in the vicinity.*

YLCA are holding a training event- Understanding the Planning System on Sat 7 Nov in York. *Please contact the Clerk if interested.*

**8 Reports and Consultation**

Cllr Rimmer reported back from Neighbourhood Watch noting there had been a spate of criminal damage to vehicles parked on Holmes Drive. Owners have been advised to report this to the police.

Cllr Dawson reported back from the CEF Taskforce meeting.

Cllr Keen noted that the Riccall Land Charities AGM is to be held 1<sup>st</sup> October in the Methodist Chapel.

## **9 Recreational / H&S update**

The Clerk will report on any matters that relate to play equipment or sports field maintenance:

H & S reports contained the usual wear and tear plus further damage to the sports wall net, a broken gate spring and repeated small amounts of fly-tipping on Checker Lane, these have been reported to Selby DC and removed. Several minor maintenance jobs were reported, which were passed to Gavin.

- The sports wall net was repaired at the beginning of the school holiday to be quickly followed by more damage. A quote for repair was requested and Park Lane reported that it needed replacing. Quotes were sought from two other companies who both noted issues with cost of repair and replacement of these nets and suggested alternative solutions.
- Gavin has completed work including painting the sports-field container top with anti-climb paint and attaching warning signs, fixing the RADAR lock to the park gate to allow disabled access, anchoring chain-link fencing alongside the woodland walk, repairing the brick planter by the park, replacing nut covers and retaining wood by the aerial slide. He noted the pegs will all need replacing and will do that shortly.
- A gate spring on the junior park need replacing – quotes are being supplied.
- A sign for the park entrance gate has been ordered.
- Tru-Green re-fitted the anchor points for the goals on the sports-field, trimmed foliage around the VAS sign and completed further work on the notice boards and benches.

Councillors considered quotes for replacement of the sports-wall net following further damage and decided to look into alternative solutions. The Clerk noted a blog has been posted on Facebook to ask residents to be vigilant and report vandalism. *The Clerk will look into alternative options and report back.*

## **10 Car parking area for Riccall Park**

Cllrs discussed taking forward plans for forming a car parking area. It was decided to invite Gary Lumby of NYCC Highways to the October meeting to discuss any issues prior to taking a decision. *The Clerk will contact SDC Planning Officer for information.*

## **11 Village Green**

Cllrs considered replacing the fencing and it was decided that Cllrs Keen and Nuttall will identify how much is in need of replacement and report back.

## **12 Public Footpaths**

The Clerk reported that the PROW officer had visited a dog owner after walkers had encountered a dog acting aggressively. The owner has agreed to keep the dog within his property and the situation will be monitored.

## **13 Minor items and items for the next agenda**

None

## **14 Staff Matters**

None

*The Chairman thanked those present and closed the meeting at 9.35p.m.*